HOPE Ministries

An Extension of Congregational Care, Christ Presbyterian Church

2323 Old Hickory Blvd. Phone: (615) 301-3589
Nashville, TN 37215 Email: HOPE@christpres.org

- 1. What do we do here at HOPE? Biblical, intensive discipleship sometimes known as soul care, pastoral counseling, one-another ministry, biblical counseling, small group ministry, shepherding, spiritual friendship, or spiritual direction and guidance (depending on the laws of the state) has at its center the Lord Jesus Christ.
 - a) It includes listening, teaching, encouraging, preparing, comforting, warning, admonishing.
 - b) It is scriptural and deals with issues spiritually (not medically or clinically).
 - c) It has as its purpose to glorify God and to guide you into an increased understanding of your personal, love, grace-oriented relationship with Jesus Christ.
 - d) It can result in pursuing a transformed life that reflects God's grace, glory, and the totality of God's Word by God's grace through faith.

This type of spiritual discipleship is different from secular forms of counseling. Its goal is:

- To "proclaim Him, admonishing every man and teaching every man with all wisdom, that we may present every man complete in Christ. And for this purpose also I labor, striving according to His power..." (Colossians 1:28-29 NAS).
- To equip "the saints for the work of service, to the building up of the body of Christ; until we all attain to the unity of the faith, and of the knowledge of the Son of God, to a mature man, to the measure of the stature which belongs to the fullness of Christ" (Ephesians 4:12-13).
- 2. <u>Referrals to Professionals</u>: Some of us at HOPE Ministries are in professional fields outside the church. When serving at HOPE Ministries, however, we do not provide the same kind of professional advice/services we do when hired in our professional capacities. At HOPE Ministries, those who minister have extensive theological and discipleship training, and they have completed the requirements of at least one international biblical counseling association. They are not operating under state licensure. Therefore, if you have significant legal, medical, clinical, or other technical questions, you should seek advice from independent professionals. We will cooperate with such advisors and help you to consider their counsel in light of relevant scriptural principles.
- 3. **Open Sharing and Intent Listening**: We encourage all who come to speak their mind in appropriate fashion and to discuss thoughts, anxieties, and fears so we can clearly understand core problems.
- 4. <u>Assignments:</u> You will progress more rapidly when you study or perform specific informational or behavioral assignments that are tailored to apply Scripture to your individual situation.
- 5. Accountability: We desire to maximize use of your time, as well as ours. One of our goals is to help you learn how to increasingly glorify God and love others to have your outward life reflect the yielded, godly inward life, resulting in peace and joy. Therefore, as we are accountable to our God, to our Church, and to our fellow believers, so we ask you to commit to being accountable to the Lord and to us for active participation, completing assignments, and attending a Bible-believing church consistently.
- 6. <u>Length</u>: The process will vary in the amount of time required for each individual according to your motivation, the amount of time spent on homework, and the particular situation. On average, this type of spiritual discipleship requires less time than conventional, secular counseling. Simple problems may be solved in a short period of time; complex situations require more time. When multiple people are involved in the process, as frequently happens when dealing with marriage and/or family issues, 15 to 20 meetings or more may be required. Substance abuse and addiction problems may require many more meetings, with intensive accountability and follow-up.

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CONTRACT

I (We) affirm the accuracy of the personal information provided herein, have read the information above, and agree to the conditions set forth therein. I (We) hereby agree to the following conditions:

- 1. I (We) understand that the discipling I (we), my (our) family, or those legally under my (our) guardianship will receive will be based upon the Bible, with the goal of glorifying God and loving others, leading to grace-filled, godly living. It is neither medical nor clinical. I (We) have also read the information on the previous page.
- 2.1 (We) will keep the appointment time or will call prior to 24 hours to cancel with a legitimate reason. In respect of the time and preparation involved, as well as others who could have had this time slot, if I (we) fail to call 24 hours in advance (unless it is an emergency), I (we) will pray about the amount the Lord would have me (us) donate.
- 3.1 (We) will fulfill the weekly assignments or the meeting might not be held.
- 4.1 (We) will consistently attend a Bible-believing, teaching, and practicing church while I am (we are) coming to HOPE Ministries, and, preferably, at least one other Bible teaching study/service/small group during the week.
- 5. At HOPE Ministries, all of us understand that confidentiality is an important part of the process, so we are careful to protect confidentiality, desiring to operate under high ethical principles. However, there are times when we must share certain information with others, such as when:
 - a. Counselors, elders, pastors of your church, another church, or the pastors/elders of CPC must be consulted for advice.
 - b. Information is revealed which indicates a genuine potential for harm to you or to others. In that case, we may have to share that information with the appropriate authorities or family members, being obligated by conscience and by the laws of this state, being required to report to the appropriate authorities any information that raises suspicion of child abuse, intent to harm oneself, and/or intent to harm another person.
 - c. A person persistently refuses to renounce a particular sin. In that case, it may become necessary to seek the assistance of others in the church to encourage repentance and reconciliation (Proverbs 15:22; 24:11; Matthew 18:15-20). We at HOPE understand your desire for privacy and for not disclosing personal information to others.
- 6. Due to the litigious society, HOPE Ministries asks each disciple to agree to the following release: I (We) do hereby agree to hold all involved at HOPE Ministries, Christ Presbyterian Church, and its leadership harmless for any advice, counsel, or suggestions rendered during our meetings. I (We) recognize that their role is to assist me/us in hearing and understanding God's Word and His will in the matters we discuss. I (We) will not, therefore, sue or engage in any type of litigation negatively affecting them, Christ Presbyterian Church, HOPE Ministries, or the organization granting them the ability and resources to provide this ministry. Furthermore, I (we) agree not to attempt to subpoena or require anyone at HOPE Ministries to appear in any legal proceeding related to any matters discussed during the meetings, nor will I (we) attempt to subpoena any notes or records related to our discussions.
- 7. We at HOPE encourage you to pray and ask the Lord what you can donate. Each person is asked to contribute based on the suggested sliding scale below. If you cannot offer that amount financially or in kind, if your church cannot help with a contribution, or if you have questions, please discuss with the HOPE Ministries staff. (We may need to limit the number of meetings.) This is a faith-based ministry. We accept cash, Venmo, and checks—checks are to be written to **B.A.S.** (**Business Administration Services**). The donation is not tax deductible. Please circle the amount you would like to donate each meeting:

Family Income Level per Year	Meeting Contribution	First Meeting Administrative Fee: \$20
Up to \$70,000	\$70 (CPC members: \$60)	(1st meeting: donation+\$20 admin fee=\$90/80)
Up to 90,000	90 (CPC members: \$80)	(1st meeting: donation+\$20 admin fee=\$110/100)
Up to 105,000	105 (CPC members: \$95)	(1st meeting: donation+\$20 admin fee=\$125/115)
Up to 120,000	120 (CPC members: \$110)	(1st meeting: donation+\$20 admin fee=\$140/130)
Up to 140,000	140 (CPC members: \$130)	(1st meeting: donation+\$20 admin fee=\$160/155)
Over 160,000	160 (CPC members: \$140)	(1st meeting: donation+\$20 admin fee=\$180/160)

- 8. I (We) will purchase any books or materials for homework assignments that are deemed necessary.
- 9. I (We) understand that HOPE Ministries is a training ministry. I (We) consent to the above and to team discipling and/or observation by interns in training during our meetings. I (We) understand that they are under the same confidentiality guidelines as defined herein.

10.Unfortunately, HOPE Ministries is unable to provide childcare ser	vices.
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X		Witnessed:	Date:
·	Signature(s)		

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STATEMENT OF PRIVACY

This notice describes how information about you may be used and disclosed, and how you can get access to this information. Please review the information carefully.

- Your name, address, phone number, e-mail address, religious information and other protected information
 may be released only after receiving a dated, written authorization from you for each instance of release,
 stating the specific information to be released and to whom.
- You may be contacted by HOPE Ministries by mail, email, text, or phone (or message left on an automated answering device) to remind you of appointments or verify information. You have the right to request a more confidential way of providing your protected HOPE Ministries information or alternative communication method at the time you are seen. HOPE Ministries will try to honor all reasonable requests.
- You may be contacted by HOPE Ministries for the purpose of raising funds to support the operations of HOPE Ministries. HOPE Ministries will provide information on how to opt out of receiving future fundraising communications.
- You have the right to request a restriction on the use of your protected information. However, HOPE Ministries may choose to refuse your restriction if it is in conflict with our confidentiality statement.
- You have the right to receive a copy of this Statement of Privacy upon request. This copy can be in the form of an electronic transmission or on paper.

HOPE Ministries seeks to keep all disciple information protected and will abide by the terms of the statement currently in effect. HOPE Ministries reserves the right to make changes to this statement. and to make new notice provisions effective for all protected information that it maintains. Changes to this statement will be available for you at your next visit to HOPE Ministries.

Or to: ACBC

You have the right to complain to HOPE Ministries if you believe your rights to privacy have been violated. All complaints will be investigated. If you think your privacy rights have been violated, please mail your written complaint to:

Or to: Region IV, Office of Civil Rights

HOPE Ministries

2323 Old Hickory Blvd. Nashville, TN 37215	U.S. Dept. of Health and Human Services Atlanta Federal Center, Suite 3B70	http://www.biblicalcounseling.com/
	61 Forsyth Street, S. W., Atlanta, GA 30303	
~~~~~~~~~~~	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
By signing this form, I (we)	hereby acknowledge that:	
* HOPE Ministries has offer information will be handled	ered me (us) a copy of this Statement of Privacy, w I in various situations.	which explains how my (our) protected
* HOPE Ministries has giv protected information.	ren me the chance to discuss my concerns and q	uestions about the privacy of my (our)
Signature(s):		Date:

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## **PERSONAL INFORMATION FORM**

Please complete the entire form and bring it with you the first time we meet.

# **IDENTIFICATION INFORMATION**

Date	
Name	
	Cell Phone
Email	
Address (Home)	
City	State Zip
Occupation	
Name of company	
Phone (Work)	
Sex (M) (F) Birthdate	Age
Referred here by	
Education (last year you completed)	(grade, deg
Other training (list type and years; include	e any degrees)
Н	EALTH INFORMATION
	<del></del>
Rate your health (check): Very Good	Good Average Declining Other
Height Approximate weight_	:lbs. Weight changes recently: (+ -)
List all important present or past illnesses	s or injuries or handicaps:
Your physician	Address
	Report
Are you presently taking medication? Yes	s No List the medication and what it treats:  What it treats:
Have you used drugs for other than medic	ical purposes? Yes No
What?	
	_ No When
	cide? Yes No When
	No When
-	meone who was close to you? Yes No
Have you ever been sexually or physically	v abused? Yes No

C	Please answer the following questions. Use as much space and write as much as you are comfortable explaining. The more information that we know ahead of time, the less time will be needed and the more our thoughts can be organized. (Feel free to add additional sheets.)						
1	. What brings you here? Please be specific about the problems you are experiencing.						
2	2. What have you done about this situation?						
3	3. What are your expectations in coming here? What do you want me to do?						
4	Is there any other information we should know?						

# **MARRIAGE and FAMILY INFORMATION**

Marital Status: Single Going Steady Engaged Married Separated Divorced If divorced, how many times? Widowed
Give brief information about any previous marriages: widowed
If you are presently married:
Name of Spouse
Address
Occupation Name of company
Phone (H) (W) (C)
Your spouse's age Education (in years) Religion
Is your spouse willing to come? Yes No Uncertain
Is your spouse in favor of your coming? If not "Yes," explain
Have you ever been separated? Yes No Fromto
Has either of you ever filed for divorce? Yes No When
Date of marriage Your ages when married: Husband Wife
How long did you know your spouse before marriage?
Did you have premarital counseling? Yes No If yes, how many sessions?
INFORMATION ABOUT CHILDREN
Name Age Sex Education Marital Status Personality/character Living?
RELIGIOUS BACKGROUND
Denominational preference:
Church Member? Yes No
How often do you attend per month? (circle) 0 1 2 3 4 5 6 7 8 9 10+
What church did you attend as a child?Baptized?
Do you consider yourself a religious person? Yes No Uncertain
Do you believe in God? Yes No Uncertain
Do you believe Satan exists?  Yes No Uncertain  Have you ever "dabbled" with the "occult"? Yes No Uncertain
(Seances, devil worship, witchcraft, Ouija board, horoscopes, etc.)
Do you pray to God? Yes No Never Occasionally
Would you say you are a Christian? Yes No or still in process?
If you are a Christian, describe briefly when, how, where, etc. you became a Christian:
Have you ever made a profession of faith in Jesus Christ (confessed you are a sinner and asked Him
to be your Lord and Savior)?  Yes No Not certain what you mean
How often do you read the Bible? Never Occasionally Often
Do you have regular devotions? Yes No Not sure what you mean
Explain recent changes in your religious life, if any

## **PERSONALITY INFORMATION**

		ergone any kir nselors/psycho								
Wa	as it benefic	ial?	What	was the o	utcome?				·	
Wł	nat, if anyth	ing, do you fea	ar?							
На	ve you rece	ently suffered a	a loss fr	om serious	social, busin	ess or othe	er reversals, etc	.? Yes	No	
Ex	plain:						·			
Cir	cle any of	the following w								
Go	dly	Ethical	Нуро	critical S	Strict	Angry	Abusive	Good-r	natured	
Irre	esponsible	Cruel		ucated l	ated Proud		Active	Self-conscious		
	iet	Persistent			Hardworking	•			rassing	
	en-blue				maginative	Calm	Serious		friends	
	sy-going				ntrovert	Extrovert			nfident	
		Submissive		•	Humorous			Self-dis	sciplined	
	lfish	Sensitive	Failur		Success	Unreason				
Are	e there other	er words that w	ould he	elp you to d	escribe yours	self?				
Cir	cle all the	words that des	cribe <u>w</u>	<u>hy</u> you are	coming:					
Gri	ef	Suicidal thoug		Relationsh	ip w/parents	Loss of	self-respect	Fear		
Lo	neliness	Anxiety		Relationsh	ip w/children	Loss of love		Nerv	Nervousness	
De	pression	Marriage prob	olems	Sexual co	ncerns	Loss of faith in God		Ange	Anger with God	
Ab	use	Homosexualit	ty	Sexual col	dness	Loss of	faith in others	Self of	doubt	
Gu	ilt	Homosexualit Compulsive lu	ust	Religious	doubts/fears	•				
Wo	orry	Pre-marital		Loss of me	eaning	Abuse (	sexual, physical, emo	tional) <b>Traur</b>	ma	
Ad	<b>d</b> any othe	r information th	nat wou	ld help us t	o help you or	the revers	se side and che	ck here _	·	
					& ENTERTA					
Но	w much tim	ie do you spen	nd on te	levision, ga	aming, and/or	social med	dia each day? _	hour	S	
Lis	t favorite pr	ograms, game	es, and/	or social m	edia:		, <u> </u>			
Wł	nat is your f	avorite type of	music/	entertainer	s?					
			BIO	-PSYCHO	LOGICAL I	NFORMA	<u>TION</u>			
	•	r felt people we		0,			No			
		ices ever seen					No			
		ave difficulty d		shing faces			No			
		r seem too brig					No			
	•	r had hallucina	ations?				No			
		ed by fears?	0				No			
	•	oroblems sleep	oing?				No			
Do	you hear v	oices?				Yes	No			
					<u>BEHAVIOI</u>					
1.		nk coffee or ot		teinated dr		No	How much per			
2.		noke? dip? etc.			Yes	No	_ What? How mi	ucn/day? _		
	•	plode when yo	-	• •	Yes	No	=			
	•	thdraw when y	•	• •		No	=			
	•	quently argue	with oti	ner people		No	_ 	day?		
	-	nk alcohol?			Yes	No	_ How much per			
1.	Do you us	e arugs?			Yes	No	_ What kind & ho	ow much?		

## **OPTIONAL PART II:**

## **FAMILY AND CHILDHOOD INFORMATION**

## **Circle** the appropriate words:

Would you characterize your Father Godly Ethical Abusive Irresponsible Ambitious Selfish Impulsive Moody Serious Easy-going Likable Leader Lonely Sensitive Failure Successful Other:		r as: Hypocritical Cruel Persistent Often-blue Lots of friends Quiet Humorous Well-groomed	Strict Uneducated Nervous Excitable Introvert Hard-boiled Sloppy Shy	Angry Proud Hard-working Imaginative Self-confident Submissive Whiner Active	Calm		
Would you ch Godly Abusive Ambitious Impulsive Serious Likable Lonely Failure Other:	aracterize your <b>Mothe</b> Ethical Irresponsible Selfish Moody Easy-going Leader Sensitive Successful	Hypocritical Cruel Persistent Often-blue	Strict Uneducated Nervous Excitable Introvert Hard-boiled Sloppy Shy	Angry Proud Hard-working Imaginative Self-confident Submissive Whiner Active	Calm		
Where did you	u grow up? Urban area Farm		area Small town				
What was your family's economic situation when you were a child?  Extremely poor Poor Lower middle income Middle income  Higher middle income Wealthy Extremely wealthy							
Were you ever sexually abused by anyone? No Yes  If yes, please detail: Were you abused by: a relative a stranger a neighbor?  How old were you at the time?  Was the person who abused you ever prosecuted?							
What was your happiest memory as a child?							
What was your unhappiest memory as a child?							